

The Crystal Bay director who can coordinate for you is: _____ Phone _____

SELLER APPLICATION

To Crystal Bay Mobile Home Club Inc.,

1 Schooner Dr; Palm Harbor FL 34683

Crystalbaymhc@gmail.com, www.crystalbaymhc.hoaspace.com

Request to transfer to a Buyer the share No. _____, the lease and the mobile home known as -

We/I (names) _____

wish to sell the above.

The sale price agreed is \$ _____ The deposit agreed is \$ _____

Our **current** mailing address, phones/email are:

The prospective buyer is/are _____

of _____

Buyers' phones,
emails _____

Please check and attach any of the following documents that you have. We will take them to the attorney, so only one copy is needed.

The '**CLOSING INFORMATION**' form for the transfer agent Attorney -

Please complete the sections that apply to seller, sign the form and **attach the requested documents.**

Also attach any of the following that you might have:-

Copy Contract for Sale if any. Yes/No

Documents called Assignment, Assumption and Consent if you have them. Yes/No

Title Insurance if any, which is less than 3 years' old. Yes/No

Permissions for any changes to the property. Yes/No Anything else ____

Please sign this form and have your signature(s) notarized. Then send or bring to Crystal Bay Mobile Home Club Inc, 1 Schooner Drive, Palm Harbor, FL 34683 together with all the documents and a check for \$_____payable to CBMHC, the estoppel letter fee.

Hand the package to a director where possible.

*If you are away, mail it but do **not** request a signature. We will arrange the buyers' interview.*

NOTARIZED SIGNATURE: _____